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| **Senior Landscape Officer (Ecology) (1732)** |
| **Service Area**Planning |
| **Manager/Team Leader**Team Leader Conservation, Design and Landscape |
| **Direct reports**N/A |
| **Total Managed**N/A |
| **Purpose of the Role**To Provide arboriculture, landscape, biodiversity and ecological advice to the Council and its users including members, council officers in sections across the Council, the public, developers, applicants and external agencies. Process an individual caseload of planning and other planning related applications in relation to arboriculture, landscape, biodiversity and ecology. |
| **Key Result Areas**1. Process and make recommendations on an individual caseload of planning and other applications relating to arboriculture, landscape, biodiversity and ecology; to ensure that decisions made and advice given accord with the Councils and Government policies, National and European law and good planning practice.
2. To provide and offer advice and guidance to prospective applicants, consultants and members of the public in relation to arboriculture, landscape, biodiversity and ecology prior to submission of applications and on general planning matters.
3. To negotiate directly with developers, agents, specialist consultants and other bodies and agencies in regard to the development of land and the protection of the natural environment.
4. To be the delegated Officer for identifying and serving Tree Preservation Orders and defending them at appeal.
5. To deliver effective and efficient determination of applications and appeals related to Tree Preservation Orders, Section 211 Notices (conservation area notifications), and the Hedgerows Regulations 1997.
6. To prepare and provide written evidence and act as expert witness on the Council’s behalf at public inquiries and hearings in relation to arboriculture, landscape, biodiversity and ecology.
7. To provide expert arboriculture advice on tree health issues and risk in relation to concerns by third parties concerning property and life then defend decisions when required.
8. To attend and present applications to Development Committee and undertake Committee site visits.
9. To liaise and coordinate policy and action with other departments of the Council and outside authorities/agencies.
10. To prepare and provide specialist advice on Environmental Impact Assessment applications, including screening and scoping requests, and undertake Habitats Regulations Assessments in relation to development management and planning policy to ensure the Council is compliant with national and European law.
11. To contribute to the North Norfolk Local plan in relation to arboriculture, landscape, biodiversity and ecology.
12. Undertake research and analysis on a range of planning policy issues in relation to arboriculture, landscape, biodiversity and ecology; including the gathering of research data and maintenance of databases, to inform understanding and future policy development and ensure compliance with national/European policy and law.
13. To prepare supplementary planning guidance, policy statements and development briefs, including the necessary consultations in relation to arboriculture, landscape biodiversity and ecology, as required.
14. To instigate, prepare and present reports for the Council’s committees, joint working groups and partnerships as appropriate and represent the Council on external bodies and partnerships.
15. Undertake criminal investigations, gather and record evidence and carry out interviews in accordance with Council Policies & Procedures; The Police & Criminal Evidence Act and general good practice.
16. To attend meetings and site visits as necessary to advise on the planning matters in relation to arboriculture, landscape, biodiversity and ecology, particularly through the giving of information and advice, some of which may be outside normal working hours.
17. To maintain an up to date knowledge of technical and administrative requirements arising from new legislation and of any development in relation to arboriculture, landscape, biodiversity and ecology.
18. To take responsibility for your own Health and Safety at work and that of other persons who may be affected by your actions.
19. Any other work required and as directed within the confines of the existing grading and post.
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| **Senior Landscape Officer (Ecology) (1732)** |
|  | Essential | Desirable | **How****Identified** |
| **Knowledge and Experience** | Demonstrates a wide understanding & knowledge of local government particularly relating to arboriculture, landscape biodiversity and ecology  | **🗸** |  | Application Form\* |
|  | Be able to demonstrate experience of negotiating with landowners / developers  | **🗸** |  | App Form\*/Interview |
|  | Experience of public consultation processes and exercises  | **🗸** |  | App Form\*/Interview |
|  | Experience of working with IT & GIS systems  |  | **🗸** | App Form\*/Interview |
|  | Good knowledge of relevant Tree and environmental legislation  | **🗸** |  | Interview |
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| **Qualifications** | A degree & professional qualification (equivalent or higher than a level 4 diploma) in related discipline | **🗸** |  | Application Form |
| Membership of appropriate professional body  | **🗸** |  | App Form/Interview |
| Full driving licence  | **🗸** |  | Application Form |
| A degree & professional qualification (equivalent or higher than a level 4 diploma) in related discipline | **🗸** |  | Application Form |

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|  | Essential | Desirable | **How****Identified** |
| **Training** | Use of relevant IT systems – Microsoft packages, GIS system and Limehouse system or similar  |  | **🗸** | App Form/Interview |
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| **Skills** | Ability to prepare detailed reports and letters & present information on complex issues  | **🗸** |  | App Form\*/Interview |
| Good communication skills across a range of potential audiences  | **🗸** |  | Interview |
| Ability to work as part of a team  | **🗸** |  | App Form\*/Interview |
| Ability to negotiate with landowners & developers, Town & Parish Councils  | **🗸** |  | App Form\*/Interview |
| Ability to undertake research, and analysis  | **🗸** |  | App Form\*/Interview |
| Ability to work under pressure & to tight deadlines  | **🗸** |  | Interview |
| Ability to translate & apply national & local policy to local circumstances  | **🗸** |  | App Form\*/Interview |
| Attention to detail & adherence to national standards  | **🗸** |  | Interview |
| Good use and application of IT skills  | **🗸** |  | App Form\*/Interview |
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| **Aptitude and****Disposition** | Self-aware and confident when dealing with others at all levels  | **🗸** |  | Interview |
| Customer focused  | **🗸** |  | Interview |
| Forward thinking  |  | **🗸** | Interview |
| Positive problem solver  | **🗸** |  | Interview |
| Active listener  | **🗸** |  | Interview |
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| **Personal****Circumstances** | Sufficient physical mobility to undertake site visits.  | **🗸** |  | Interview |
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| **Physical** | Has access to a vehicle for work  | **🗸** |  | Application Form |
| Able to work outside of normal office hours  | **🗸** |  | App Form/Interview |